

Please note that the Academy has taken the decision that we will no longer be accepting cheque payments when we re-open after the Autumn half-term break, i.e. from Monday 30<sup>th</sup> October 2017 onwards.

Please could we request that you ensure alternative methods are used to make payment to the Academy from that date moving forwards (i.e. by using cash or ParentPay). We regret any inconvenience that this decision may cause.

Our preferred method of payment is via ParentPay. There are a number of benefits for parent / carers when paying online, for example making payments at your convenience, no more lost cash, and the ability to monitor your child's expenditure all within ParentPay.

For further information and to register for ParentPay, please contact the Finance Team at the following e-mail address:

[financeteam@thomasdeaconacademy.com](mailto:financeteam@thomasdeaconacademy.com)