

Maths Mentor - Lead Learner

Main responsibilities

- To attend training on how to be an effective maths mentor
- To work with a year 11 student to develop their maths
- To organise sessions and record progress

Job description

- ✓ To introduce yourself to your mentee's maths teacher and maintain communication with them about progress or any issues
- ✓ To meet with your mentee weekly for 25 minute session
- ✓ To work with students to complete provided workbook and revision guide
- ✓ To act as a positive role model at all times
- ✓ To complete the mentoring log and report back to coordinator

Person specification

- To have excellent communication skills, both face-to-face and by email
- To have a very positive attitude to mathematics
- To have achieved at least a C grade at GCSE maths.
- Strong organisational skills
- Ability to work with people of all backgrounds
- To be a positive role model in terms of punctuality, organisation, reliability and behaviour

Bronze
Meet requirements

Silver
Demonstrate initiative

Gold
Demonstrate dedication by going beyond

Appraisal

Your performance will be evaluated twice a year by meeting with the coordinator of the leadership programme. You will be required to provide evidence of your performance, using communication made with the mentee's maths teacher, your mentoring log and a satisfaction survey taken by your mentee.

Initiative and extra dedication

- Meeting with your mentee more than once a week
- Helping out during intervention and revision sessions
- Being proactive about sourcing resources outside of those provided
- Using mock exams completed by students to identify further areas to develop
- Providing detailed report of progress to mentee maths teacher and coordinator