

Parental Salutation & Student Name  
House Number Street Name  
District  
City  
Postcode

4 May 2018

Dear **\*\*Parental Salutation & Student Name\*\***

**Re: TDA - Consent form for taking and using photos**

Student Name: insert merge field - Tutor Group: insert merge field

At Thomas Deacon Academy we sometimes take photographs of students. We use these photos in the Academy prospectus, on the Academy website, on display boards around the Academy and on the Academy social media platforms.

We would like your consent to take photos of you (student), and use them in the ways described above. If you are not happy for us to do this, we understand and will update your preferences.

Please tick the relevant box(es) below and return this form to TDA – **FAO Vanessa Skinner**

- |  |                          |
|--|--------------------------|
| I am happy for the Academy to take photographs of me                         | <input type="checkbox"/> |
| I am happy for photos of me to be used on the Academy website                | <input type="checkbox"/> |
| I am happy for photos of me to be used in the Academy prospectus             | <input type="checkbox"/> |
| I am happy for photos of me to be used in internal displays                  | <input type="checkbox"/> |
| I am happy for photos of me to be used on the Academy social media platforms | <input type="checkbox"/> |
| I am <b>NOT</b> happy for the Academy to take or use photos of me            | <input type="checkbox"/> |

If you change your mind at any time, you can let us know by emailing [data.team@tda.education](mailto:data.team@tda.education)

**Why are we asking for your consent again?**

You may be aware that there are new data protection rules coming in from May 2018. To ensure we are meeting the new requirements, we need to update your consent preferences to take and use photos of you in line with new regulations. We really value using photos of students, to be able to showcase what you do in the Academy and show what life at the Academy is like to others, so we would appreciate you taking the time to give consent again. We will also require the student and parents signatures.

Student signature \_\_\_\_\_

Parent/Carer signature: \_\_\_\_\_